

STEGE SANITARY DISTRICT BOARD OF DIRECTORS

MEETING OF APRIL 7, 2011

TIME OF MEETING: 7:00 P.M.

***** MINUTES *****

I. Call To Order: President James called the meeting to order at 7:01 P.M.

II. Roll Call: Present: Merrill, Miller, O'Keefe, James
Absent: Brand (provided prior notice of his absence)
Others Present: Douglas Humphrey, District Manager

Agenda Items: Directors and Officers of the Board did not announce any conflicts of interest posed by items on the meeting agenda.

III. Public Comment There was no public comment.

IV. Approval of Minutes

A. Approval of Minutes of March 24, 2011 Board Meeting

MOTION: By Merrill, seconded by O'Keefe, to approve the minutes of the March 24, 2011 meeting, as corrected.

VOTE: AYES: Merrill, Miller, O'Keefe, James
NOES: None
ABSTAIN: None

V. Communications

A. Oral Communications:

1. Brief reports from Directors on matters related to the District, including attendance at city or community meetings Miller reported that El Cerrito would celebrate Earth Day on April 16 this year. He also said that there would be free compost available at the El Cerrito Recycling Center on April 23.

B. Written Communications: Humphrey said there were no written communications to consider at this meeting.

VI. Reports of Staff and Officers

Manager's Report:

1. Miscellaneous Items

a. Stege Administrative and Stipulated Order (AO & SO) Humphrey said that there had been no significant developments since his report at the last Board meeting. He said the current plan is that East Bay Municipal Utility District (EBMUD) staff and satellite staffs plan to discuss some long-range issues related to EBMUD and the satellites' future orders, including flow limits, in the next few weeks.

b. Quarterly Claims Report Humphrey reviewed the status of open claims and claims that closed in the last quarter ending March 2011.

c. Quarterly Lateral Report Humphrey reported on the status of lateral inspections and replacements. He said that the compliance figures

STEGE SANITARY DISTRICT BOARD OF DIRECTORS

MEETING OF APRIL 7, 2011

TIME OF MEETING: 7:00 P.M.

appear to be fairly stable and that staff is getting ready for the transition to EBMUD's implementation of the lateral ordinance.

d. Waste Discharge Requirement (WDR) – Proposed Revisions

Humphrey explained that the State has issued proposed revisions to the collection system WDR and said this could have significant impacts on Stege. He told the Board that California Association of Sanitation Agencies (CASA), California Water Environment Association (CWEA), Tri-Tac, and Bay Area Clean Water Agencies (BACWA) are all following this closely and plan to submit comments on the proposed revision. He indicated that he believes Stege should also prepare their own comments to forward to the State. The revisions primarily involve some reporting changes regarding sanitary sewer overflows, as well as possible additional information requests on systems operation.

VII. Business

A. Consideration of Claim – Martin, 901 Sea View Drive, El Cerrito.

Humphrey gave a brief summary of the claim and asked the Board to reject the claim and direct him to refer it to the third party claims administrator for adjustment. Merrill asked for a full summary report on this incident and claim at the next Board meeting and Humphrey said he would do this.

MOTION: By Merrill, seconded by Miller, to reject Mr. Martin's claim and direct the Manager to refer this claim to the District's claims administrator for adjustment and completion.

VOTE: AYES: Merrill, Miller, O'Keefe, James
NOES: None
ABSTAIN: None

VIII. Approval of Checks

1. Checks for April 2011 - Fund No. 3418 & 3423.

MOTION: By Miller, seconded by Merrill, to approve payment of the bills, Checks No. 20934 through 20963 in the amount of \$52,815.80 from Fund Nos. 3418 and 3423.

VOTE: AYES: Merrill, Miller, O'Keefe, James
NOES: None
ABSTAIN: None

IX. Future Agenda Items

April 21, 2010

Draft Budget for FY 2011-12

Stege SO

STEGE SANITARY DISTRICT BOARD OF DIRECTORS

MEETING OF APRIL 7, 2011

TIME OF MEETING: 7:00 P.M.

Humphrey said a report on the 901 Sea View Dr. incident and claim would be added to this agenda. A draft of the comments on the proposed WDR revision may also be available for review at this meeting.

May 12, 2011

Draft Budget for FY 2011-12

100th Anniversary – Discussion of Possible Publications & Events

Approval of Agreement for Discharge Alternatives Consultant

O’Keefe asked that a more extensive review of the District Emergency Response Plan be done in the near future. It was generally agreed this should be done at the same time the tour of District facilities is done later this year. Humphrey indicated that sometime in July and August is the current target time for the tour.

X. Adjournment

The meeting was adjourned at 8:02 P.M. The next meeting of the Stege Sanitary District Board of Directors will be held on Thursday, April 21, 2011 at 7:00 P.M. at the District office, 7500 Schmidt Lane, El Cerrito, California.

Douglas Humphrey
STEGE SANITARY DISTRICT
Secretary