

STEGE SANITARY DISTRICT BOARD OF DIRECTORS
MEETING OF APRIL 12, 2012
TIME OF MEETING: 7:00 P.M.

***** **MINUTES** *****

- I. Call To Order:** President Miller called the meeting to order at 7:02 P.M.
- II. Roll Call:** Present: Gilbert-Snyder, Merrill, O'Keefe, Miller
Absent: Brand (provided prior notice of absence)
Others Present: Rex Delizo, District Manager
Doug Humphrey, Humphrey Consulting, LLC
Elizabeth Hirschborn, Whitley Burchett & Assoc.
District Staff: Kary Richardson, Walter Lunn, Paul Soo, Jr., Arvin Gonzales, Julie McDonald, Fred Bondoc, Adam Clark, Enrique Reyes and Dennis Wright

Agenda Items: Directors and Officers of the Board did not announce any conflicts of interest posed by items on the meeting agenda.

- III. Public Comment:** Kary Richardson, Stege Administrative Supervisor, addressed the Board on behalf of the staff, all of whom were in attendance, to state their concern about possible changes to the current Flexible Benefits Plan. They are concerned that the changes will influence employees to obtain double coverage for medical care and therefore HMOs will ultimately benefit instead of the District or its employees. Staff also offered that deferred compensation be considered as an option to be included if the full cash out amount is ultimately decided to be reduced.

IV. Approval of Minutes

A. Approval of Minutes of March 29, 2012 Board Meeting

MOTION: By Gilbert-Snyder, seconded by O'Keefe, to approve the minutes of the March 29, 2012 Board Meeting, as amended.

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VOTE: AYES: Gilbert-Snyder, Merrill, O'Keefe, Miller
NOES: None
ABSTAIN: None
ABSENT: Brand

V. Communications

A. Oral Communications:

1. Brief reports from Directors on matters related to the District, including attendance at city or community meetings

Miller gave a brief report on his attendance at an EBMUD meeting on April 10th where he congratulated the EBMUD Board on their achievement on power generation and expressed to the Board his concern of the effects chemical cremation will have on public perception of recycled water.

Item VII. A was taken out of order at this time in the meeting.

VII. Business

A. Alternative Discharge Analysis Study

Elizabeth Hirschborn of Whitley Burchett & Associates gave the Board a brief summary of their Sewer Flow Study and went over the alternatives which included conveyance of flow to the City of Richmond Wastewater Treatment Plant, conveyance of flow to the West County Wastewater District Treatment Plant, and storage of flows for later release back into the existing system. The study indicates for flows less than 20 MGD, conveyance may be feasible but did not account for uncertain additional expenses which could be significant including connection fees, additional treatment plant capacity, environmental/permitting requirements and legal costs. The study also indicates that for flows larger than 20 MGD, storage may be more cost effective but that the cost would be in excess of \$50,000,000, although this is a "soft" number and actual costs might be lower. Staff indicated that \$50,000,000 could be spent on rehabilitation of existing infrastructure to

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reduce inflow and infiltration which might eliminate the need for the storage of excess flow. Doug Humphrey said our flow studies suggest that 13 MG of storage or additional conveyance out of the system of 24 MGD rate capacity would be sufficient to meet current EBMUD targets for Stege discharge in a 5 year storm. \$50,000,000 is enough to replace all the laterals in the District or triple the current Capital Improvements budget for the next 25 years.

V. Communications (cont'd)

B. Written Communications:

1. Kids for the Bay, 2012-13 School Year Proposal – New District Wide Program

The District has been funding the KIDS for the BAY (KftB) Watershed Action Program in El Cerrito and Kensington for the past few years. KftB is now proposing a District wide Bay Stewards Program which will target the four elementary schools located in the District; Fairmont, Harding, Madera and Hilltop. KftB will provide a comprehensive, hands-on environmental science education program to these schools, which will focus on reducing sewer system pollution of the San Francisco Bay. The total cost of delivering the Bay Stewards Program to twelve classes at the four elementary schools is \$12,000 per year. A Board member would like the program to emphasize that this is just one source of pollution of the watershed. Most were pleased that the new program was focused on sanitary sewer education and that it covered the all four elementary schools in the District. Some Board members were concerned there was no field trip portion in the new program which they felt was an effective way to convey the information to the students. The Board asked for information comparing the new program to the previously funded Watershed Action Program and also on adding a field trip portion. Staff was requested to either gather the information to present to the Board or, if possible, have a KftB representative come to a future Board meeting.

2. Financial Times Article - “Rise of the Paperless Meeting”, April 9, 2012

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The Board had a short discussion on the possibility of using tablets, like iPads, and digital versions of the board packets instead of paper documents for Board meetings but had no recommendations at this time.

VI. Reports of Staff and Officers

Manager's Report:

1. Miscellaneous Items

a. California Association of Sanitation Agencies (CASA) 2012 Spring Conference, April 25-27, 2012, Napa, CA

The Board was informed that, as requested, Gilbert-Snyder, Merrill and Miller were registered by staff for the upcoming conference.

VIII. Business

B. Long Range Planning (LRP) Workshop – Review of Topics

The Board was given the current draft agenda topics to review and asked staff to look into having a flexible benefits expert come to a future Board meeting to answer questions on flexible benefit plans. Miller suggested having, as part of the 100th year anniversary, a plaque made listing all the Board Members, Counsel and Managers throughout the years for display in the office.

VIII. Approval of Checks

1. Checks for April 2012 - Fund No. 3418 & 3423

MOTION: By O'Keefe, seconded by Merrill, to approve payment of the bills, Check Nos. 21712 through 21741 in the amount of \$174,261.88

VOTE: AYES: Gilbert-Snyder, Merrill, O'Keefe, Miller
NOES: None
ABSTAIN: None
ABSENT: Brand

IX. Future Agenda Items

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May 3, 2012

Draft Budget for FY 2012/2013
Quarterly Claims Report
Quarterly LAIF Statement
CLOSED SESSION – Existing Litigation
CSRMA SHELL Award

May 5, 2012

Long Range Planning Workshop

X. Adjournment

The meeting was adjourned at 9:03 P.M. The next meeting of the Stege Sanitary District Board of Directors will be held on Thursday, May 03, 2012 at 7:00 P.M. at the District office, 7500 Schmidt Lane, El Cerrito, California

Rex Delizo
STEGE SANITARY DISTRICT
Secretary