

MEETING OF FEBRUARY 11, 2010

TIME OF MEETING: 7:00 P.M.

***** **MINUTES** *****

I. Call to Order: Vice President James called the meeting to order at 7:04 P.M.

II. Roll Call: Present: James, Merrill, Miller, O’Keefe,
Brand arrived at about 7:15 P.M. after
provided prior notice he would arrive
after 7:00 P.M.
Others Present: Doug Humphrey, District Manager

Agenda Items: Directors and Officers of the Board did not announce any conflicts of interest posed by items on the meeting agenda.

III. Public Comment: There was no public comment.

IV. Approval of Minutes

A. Approval of Minutes of January 28, 2010 Board Meeting

MOTION: By Merrill, seconded by Miller, to approve the minutes of the January 28, 2010 Board Meeting, as corrected.

VOTE: AYES: James, Merrill, Miller
NOES: None
ABSTAIN: O’Keefe

V. Communications

A. Oral Communications:

1. Brief reports from Directors on matters related to the District, including attendance at city or community meetings

Miller reported on his attendance at the February 1st El Cerrito City Council meeting. He said the City is undergoing a design bid process for the Recycling Center and the project is estimated at about \$8 million. The City plans to choose the “best value” alternative. Miller said the Council also discussed the Del Norte project, specifically the transit-oriented development (TOD) strategy proposed for the area bordered by Knott Avenue, Interstate 80, Key Blvd., and Potrero Avenue.

B. Written Communications:

1. Contra Costa Local Agency Formation Commission Announcement of Upcoming Special District Vacancy on LAFCO and Call for Nominations
Humphrey said this was a notice of the upcoming special district representative vacancy on LAFCO and requires no action at this time, since the deadline for nominations is April 9, 2010.

MEETING OF FEBRUARY 11, 2010

TIME OF MEETING: 7:00 P.M.

VI. Reports of Staff and Officers**A. Manager's Report:****1. Report on Status of East Bay Municipal Utility District (EBMUD) Stipulated Order (SO) Issues**

Humphrey provided a brief status report to the Board. He said the East Bay communities, including Stege, had filed a motion opposing BayKeeper's proposed intervention in the Department of Justice Complaint against Stege and the cities. Humphrey was informed earlier today that the judge granted a stay and set a case management conference for September and also indicated she may rule on the intervention challenge soon. Humphrey said that he and Rex Delizo continue to attend the EBMUD workshops related to their SO as well as coordinate the efforts of the satellite agencies to respond to EBMUD's presentations.

2. Miscellaneous

Humphrey said that he had applied for a grant from the San Francisco Estuary Project to pay for a share of the Kids for the Bay watershed education project that the Board had approved last summer. Humphrey said the project is proceeding well and that Kids for the Bay has had five sessions with two fourth and fifth grade classes at Kensington School. The action project will be done with the students later this spring. Humphrey also said he had proposed a Stege "paver" stone at the intersection of San Pablo Avenue and Potrero Avenue, in response to a request from the City of El Cerrito for ideas for historical stories for new stones in the sidewalk area along San Pablo Avenue. He said this is the area of the original Stege "office" and where the first board meeting was held in 1913, shortly after the District was formed. Humphrey told the Board that Enrique Reyes had passed his technical certification exam and is now a certified collection system technologist. The Board expressed their congratulations to Enrique and wanted to recognize him for his achievement.

VII. Business**A. Administration Building Project – Project Status**

Humphrey reported the building project was still progressing well, but certain items were now waiting for Pacific Gas & Election (PG&E) to install power to the building. As a result, the final completion of the building may be delayed until about late March. O'Keefe inquired about the orange color on one section of the exterior of the building. Humphrey said the architect confirmed this was indeed the original color they had specified, it was the correct color. James expressed concern that the color on the wall differed from the architect's rendering, on which the Board had based their approval. O'Keefe and James both suggested that Brand, as President of the Board, could appoint a "building color committee" of the Board to look into the matter and suggest a potential change to this orange color. Merrill agreed this was a good idea. Miller said he still believed the Board shouldn't consider any color changes until the District occupied the building for one year. Brand appointed James and O'Keefe to the Building Color committee and asked they

MEETING OF FEBRUARY 11, 2010

TIME OF MEETING: 7:00 P.M.

report back at the next meeting and either recommend a new color or no change to the current orange on the exterior section.

B. Long Range Planning (LRP) - Discussion of Topics

Humphrey indicated he had made all the changes requested by the Board and placed this on the agenda for a final check. Rather than for a discussion of the issues. The Board agreed the agenda is appropriate and there was no need for any changes at this time.

VII. Approval of Checks

A. Checks for January 2010 - Fund No. 3418 & 3423

MOTION: By Merrill, seconded by Miller, to approve payment of the bills, Check Nos. 19886 through 19925, in the amount of \$71,143.21 from Fund Nos. 3418 & 3423.

VOTE: AYES: James, Merrill, Miller, O’Keefe, Brand
 NOES: None
 ABSTAIN: None

VIII. Future Agenda Items

February 25, 2010

Long Range Planning- Draft Action Plan
 Stege NPDES Permit & EBMUD SO
 Administration Building Project Status

March 11, 2010

Draft Action Plan Approval
 Service Fee Increase Discussion
 Salary Survey
 Administration Building Project Status

It was decided this would be a good meeting to begin discussions about an open house or celebration of the new building. Miller also suggested that the discussion of plans for a celebration of Stege’s 100th anniversary in May 2013 should begin soon.

IX. Adjournment

The meeting of the Stege Sanitary District Board of Directors was adjourned at 8:59 P.M. The next meeting of the Stege Sanitary District Board of Directors will be held on Thursday, February 25, 2010 at 7:00 P.M. at the District office, 7500 Schmidt Lane, El Cerrito, California.

Douglas Humphrey
 STEGE SANITARY DISTRICT
 Secretary