

STEGE SANITARY DISTRICT BOARD OF DIRECTORS

MEETING OF FEBRUARY 10, 2011

TIME OF MEETING: 7:00 P.M.

***** MINUTES *****

I. Call To Order: President James called the meeting to order at 7:04 P.M.

II. Roll Call: Present: Brand, Merrill, Miller, O’Keefe, James
Absent: None
Others Present: Douglas Humphrey, District Manager

Agenda Items: Directors and Officers of the Board did not announce any conflicts of interest posed by items on the meeting agenda.

III. Public Comment There was no public comment.

The Board entered the closed session at 7:13 P.M.

CLOSED SESSION

Public Employee Performance Evaluation (Government Code Section 54957)

Title of Position: District Manager

The Board returned to open session at 8:19 P.M. and President James reported that the Board had taken no reportable actions during the closed session.

IV. Approval of Minutes

A. Approval of Minutes of January 27, 2011 Board Meeting

MOTION: By Merrill, seconded by O’Keefe, to approve the minutes of the January 27, 2011 meeting as corrected.

VOTE: AYES: Merrill, Miller, O’Keefe, James
NOES: None
ABSTAIN: Brand

V. Communications

A. Oral Communications:

1. Brief reports from Directors on matters related to the District, including attendance at city or community meetings Miller reported on the recent February 7 El Cerrito City Council meeting. He said the Council had approved a motion opposing the recent actions by the Governor in regards to taking away funding from redevelopment agencies. He said the City had reviewed their investment policy, and suggested that Humphrey should look at El Cerrito’s policy since it appears to be much more extensive than Stege’s. Miller also said that El Cerrito had received the distinction as a “Heart Safe City”, and that Stege had helped the City achieve this since Stege’s defibrillation units and procedures were included as part of the City’s application for this designation.

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B. Written Communications: There were none to consider.

VI. Reports of Staff and Officers

A. Manager's Report:

1. Claim Associated with East Bay Municipal Utility District (EBMUD) Water Line Break on January 2, 2011 Humphrey said he is working with staff and California Sanitation Risk Management Authority (CSRMA) to get all financial information ready to submit as part of the claim to EBMUD.
2. Capital Improvement Projects Humphrey said that the pipebursting contractor is working on replacement of Stege lines, and was replacing a line on San Pablo Avenue this week.
3. Miscellaneous Items
 - a. Stege Administrative and Stipulated Orders (AO & SO) Humphrey provided the Board a very brief status update on issues related to the EBMUD and Stege AOs and SOs. He explained his involvement on the lateral incentive program committee, which he said involves weekly meetings through April.
 - b. Other Humphrey said he had no other items to discuss at this time.

VII. Business

A. Long-Range Planning (LRP) Workshop 2011

Humphrey told the Board that he had revised the agenda to reflect the comments and suggestions given by Directors at the last meeting. It was noted that all Directors had received their LRP agenda binders earlier in the week.

B. Consideration of Claim from Glenn Dunham, 8211 Terrace Drive, El Cerrito

Humphrey said that the third party claims administrator had already started working with the claimant to handle the damage caused by EBMUD's water line break and that this was progressing well. He said he still suggested the Board reject the claim as submitted and direct the Manager to work with the claims administrator to handle the claim.

MOTION: By Merrill, seconded by Miller, to reject the claim submitted to Stege by Mr. Dunham, and direct the District Manager to work with CSRMA's Claim Administrator to handle the claim.

VOTE: AYES: Brand, Merrill, Miller, O'Keefe, James
 NOES: None
 ABSTAIN: None

VIII. Approval of Checks

1. Checks for February 2011 - Fund No. 3418 & 3423.

MOTION: By Merrill, seconded by O'Keefe, to approve payment of the bills, Checks No. 20802 through 20837 in the amount of \$523,204.03 from Fund Nos. 3418 and 3423.

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VOTE: AYES: Brand, Merrill, Miller, O'Keefe, James
NOES: None
ASBTAIN: None

IX. Future Agenda Items**February 24, 2011**

LRP Workshop – Draft Action Plan

EBMUD Stipulated Order - Status

O'Keefe noted that she will not be present at this next meeting. Brand said that he may not be able to attend as well due to work conflicts.

March 10, 2010

Approval of Draft Action Plan

The Board discussed the meeting dates in April and it was suggested that meeting dates in April should be April 7 and April 21. Brand said he would check his schedule and let Humphrey know tomorrow if he could make those dates.

X. Adjournment

The meeting was adjourned at 9:34 P.M. The next meeting of the Stege Sanitary District Board of Directors will be held on Thursday, February 24, 2011 at 7:00 P.M. at the District office, 7500 Schmidt Lane, El Cerrito, California.

Douglas Humphrey
STEGE SANITARY DISTRICT
Secretary