

STEGE SANITARY DISTRICT BOARD OF DIRECTORS

MEETING OF JANUARY 6, 2011

TIME OF MEETING: 7:00 P.M.

***** MINUTES *****

I. Call To Order: President James called the meeting to order at 7:05 P.M.

II. Roll Call: Present: Merrill, Miller, O'Keefe, Brand, James
Absent: None
Others Present: Doug Humphrey, District Manager

Agenda Items: Directors and Officers of the Board did not announce any conflicts of interest posed by items on the meeting agenda.

III. Public Comment: There was no public comment.

IV. Approval of Minutes

A. Approval of Minutes of December 16, 2010 Board Meeting

MOTION: By Merrill, seconded by O'Keefe, to approve the minutes of the December 16, 2010 Board Meeting as corrected.

VOTE: AYES: Brand, Merrill, Miller, O'Keefe, James
NOES: None
ABSTAIN: None

V. Communications

A. Oral Communications:

1. Brief reports from Directors on matters related to the District, including attendance at city or community meetings

Miller reported on a recent El Cerrito City Council meeting. He said the Redevelopment Agency adopted a resolution stating it is in El Cerrito's best interest for parcels in the Moeser Lane Shopping Center to be assembled and developed by a master developer as a unified development. They plan to issue solicitations for master development proposals. He said that Safeway plans to move out of the center in 2012.

B. Written Communications:

1. December 28, 2010 Memo Meyers Nave re: Proposition 26's Impacts on Local Governments.

Humphrey said that Ben Reyes had prepared the memo regarding Prop 26 impacts on local governments and could speak about it when he is present at the next meeting.

2. December 6, 2010 Memo from LAFCO re: Special District Vacancy and election at January 24, 2011 Meeting.

The Board discussed the LAFCO vacancy and asked Humphrey about whether or not George Schmidt from West County Wastewater had been nominated. Humphrey said that he had just checked the West County web site and found that their Board had nominated Len Battaglia instead of Mr.

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Schmidt. He also said that he did not yet have the full list of nominees from the Special District Association.

MOTION: By O'Keefe, seconded by Merrill, to authorize Stege's representative, Al Miller, to vote for the special district representative to Contra Costa LAFCO on behalf of the Stege Board of Directors.

VOTE: AYES: Brand, Merrill, Miller, O'Keefe, James

NOES: None

ABSTAIN: None

VI. Reports of Staff and Officers

Manager's Report:

1. Stege Administrative Order (AO) from Environmental Protection Agency (EPA) and Department of Justice (DOJ) Suit

Humphrey provided the Board with a summary of recent meetings and events related to the AO and DOJ suit. He said the Board should plan to review and act on a final version of the stipulated order in the next month.

2. Incident at Bates and Moeser Regarding Water Line Break

Humphrey explained what had transpired following an East Bay Municipal Utility District (EBMUD) water line break at Moeser and Bates. The water line break caused a failure of the Stege main sewer line in the vicinity and consequent overflows and a backup into a home downstream on Terrace Drive. Humphrey said that EBMUD was responsible for all damages, expenses, and related claims from the backup, and he will speak to Mike Wallis at EBMUD about how to make a claim to EBMUD.

VII. Business

- A. Long-Range Planning (LRP) Workshop – Discussion of Topics

Humphrey referred the Board to his draft of the LRP agenda and the Board discussed some changes that should be made. Humphrey said he would make changes as discussed at the meeting and bring this back to the Board for review at the next meeting. He said he will add sections for the 100th anniversary, potential assistance to customers for work on laterals and backflow devices.

VIII. Approval of Checks

1. Checks for January 2011 - Fund No. 3418 & 3423

MOTION: By Brand, seconded by Merrill, to approve payment of the bills, Check Nos. 20726 through 20766, in the amount of \$249,505.73 from Fund Nos. 3418 & 3423, and Check No. 20725 in the amount of \$43,938.51.

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VOTE: AYES: Brand, Merrill, Miller, O'Keefe, James
NOES: None
ABSTAIN: None

X. Future Agenda Items

January 27, 2011

Long-Range Planning Workshop Discussion

Quarterly Lateral Report

Quarterly Claims Report

Stege AO, SO & EBMUD SO

January 27, 2011

Long Range Planning Discussion

Interim Review of Manager's Performance

XI. Adjournment

The meeting of the Stege Sanitary District Board of Directors was adjourned at 9:59 P.M. The next meeting of the Stege Sanitary District Board of Directors will be held on Thursday, January 27, 2011 at 7:00 P.M. at the District office, 7500 Schmidt Lane, El Cerrito, California.