

STEGE SANITARY DISTRICT BOARD OF DIRECTORS  
 MEETING OF NOVEMBER 3, 2011  
 TIME OF MEETING: 7:00 P.M.

\*\*\*\*\* MINUTES \*\*\*\*\*

**I. Call To Order:** President Miller called the meeting to order at 7:29 P.M.

**II. Roll Call:** Present: Brand, Merrill, Miller  
 Absent: O’Keefe (provided prior notice of absence)  
 Vacant: One  
 Others Present: Rex Delizo, District Manager

Item VI. A was taken out of order at this time in the meeting.

**VI. Business**

**A. Board of Directors’ Vacancy – Candidate Interviews**

The Board planned interviews with each of the 6 candidates according to the following schedule:

7:00pm – Kim Zvik	8:00pm – Paul Gilbert-Snyder
7:20pm – Robert Frankfurt	8:20pm – Charles Reichmann
7:40pm – William Driscoll	8:40pm – Michael Trevino

Brand offered his sincere apologies for arriving late due to heavy traffic along the East Bay corridor. Because of the late start, the first scheduled interview did not start until 7:30pm. The second candidate arrived early but left before his scheduled interview time and did not return. The rest of the interviews began close to their scheduled time. The Board asked each candidate the same 6 pre-determined questions, rated each answer and included a rating based on their ability to communicate clearly and effectively. The interviews will be discussed and an appointment made at the next Board meeting on Thursday, November 17, 2011. The newly appointed Board member is scheduled to be sworn in at the following Board meeting on December 15, 2011.

**Agenda Items:** Directors and Officers of the Board did not announce any conflicts of interest posed by items on the meeting agenda.

**Public Comment:** There was no public comment.

**IV. Approval of Minutes**

**A. Approval of Minutes of October 20, 2011 Board Meeting**

MOTION: By Merrill, seconded by Brand, to approve the minutes of the October 20, 2011 Board Meeting.

VOTE: AYES: Brand, Merrill, Miller  
 NOES: None  
 ABSTAIN: None

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ABSENT: O'Keefe  
VACANT: One

**V. Communications**

A. Oral Communications:

There were no oral communications to consider.

B. Written Communications:

1. October 12, 2011 Renewal Notice from Water Environment Research Foundation (WERF)

The Board was informed that the WERF subscriber renewal amount is \$1,936 which is the same as last year.

2. KIDS for the BAY - Site Visit Opportunity on November 8<sup>th</sup> or 10<sup>th</sup>

The Board was informed that they had been invited to observe a classroom lesson that Stege help fund through the KIDS for the BAY program. The lesson includes education about keeping the sewer clean and free from fats, oils, grease and other pollutants. There will be lessons from 9:30am to 10:30am on both November 8<sup>th</sup> and 10<sup>th</sup> at the Fairmount Elementary School. Miller expressed interest and availability. His information will be passed on to the KIDS for the BAY staff to coordinate attendance.

**VII. Approval of Checks**

A. Checks for November 2011 - Fund No. 3418 & 3423

MOTION: By Brand, seconded by Merrill, to approve payment of the bills, Check Nos. 21389 through 21429, in the amount of \$161,111.92

VOTE:           AYES:           Brand, Merrill, Miller  
                  NOES:           None  
                  ABSTAIN:       None  
                  ABSENT:       O'Keefe  
                  VACANT:       One

**VIII. Future Agenda Items**

**November 17, 2011**

Board Vacancy – Appointment

Closed Session – District Counsel Performance Evaluation

Stege Sanitary District Stipulated Order

East Bay Municipal Utility District Stipulated Order

Peaking Factor Comparison / GWI

**December 15, 2011**

Nomination & Election of Officers for 2012

Accept Financial Audit for FY 2010-11

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Flexible Benefits Plan Review – Contribution Rates  
Stege Sanitary District Stipulated Order  
East Bay Municipal Utility District Stipulated Order  
100<sup>th</sup> Year Anniversary Planning – Event Planner

**X. Adjournment**

The meeting was adjourned at 9:48 P.M. The next meeting of the Stege Sanitary District Board of Directors will be held on Thursday, November 17, 2011 at 7:00 P.M. at the District office, 7500 Schmidt Lane, El Cerrito, California

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Rex Delizo  
STEGE SANITARY DISTRICT  
Secretary