

STEGE SANITARY DISTRICT BOARD OF DIRECTORS
MEETING OF SEPTEMBER 22, 2011
TIME OF MEETING: 7:00 P.M.

***** MINUTES *****

I. Call To Order: President James called the meeting to order at 7:02 P.M.

II. Roll Call: Present: Merrill, Miller, O’Keefe, James
Absent: Brand (provided prior notice of his absence)
Others Present: Beverly James
David Jenkins
Rex Delizo, District Manager

Agenda Items: Directors and Officers of the Board did not announce any conflicts of interest posed by items on the meeting agenda.

III. Public Comment There was no public comment.

IV. Approval of Minutes

A. Approval of Minutes of September 08, 2011 Board Meeting

MOTION: By O’Keefe, seconded by Merrill, to approve the minutes of the September 08, 2011 Board Meeting, as amended.

VOTE: AYES: Merrill, Miller, O’Keefe, James
NOES: None
ABSTAIN: None
ABSENT: Brand

V. Communications

A. Oral Communications:

1. Brief reports from Directors on matters related to the District, including attendance at city or community meetings

Merrill reported on an East Bay Municipal Utility District (EBMUD) update conducted by EBMUD Ward 4 Director Andy Katz held September 15, 2011 at the David Brower Center. EBMUD General Manager Alexander Coate spoke, followed by Richard Sykes, Xavier Irias, and Carol Nishita. Of special interest to Stege was the fact that EBMUD does not intend to spend significant money on capital replacement or capital improvements for their wastewater treatment plant in the next three years. O’Keefe reported about an upcoming West County Emergency Preparedness Fair on Saturday, September 24th from 10:00 AM to 2:00 PM at the Del Norte BART station in El Cerrito. Miller reported on his attendance at the Kensington Fire Protection District Board Meeting where he announced the vacancy on the Stege Board of Directors. Miller also reported his intention to announce the vacancy at the next upcoming Richmond Annex Neighborhood Council.

STEGE SANITARY DISTRICT BOARD OF DIRECTORS
 MEETING OF SEPTEMBER 22, 2011
 TIME OF MEETING: 7:00 P.M.

B. Written Communications:

There were no written communications to consider at this meeting.

VI. Reports of Staff and Officers

A. Manager's Report:

1. Monthly Maintenance Summary Report – August 2011

The Board was informed that about 68,000 feet of lines had been cleaned and that about 24,000 feet of lines had been videoed. There were 10 service calls and 5 of these were related to problems in private laterals. There were 2 service calls after normal working hours and 1 overflow caused by problems in District main lines. Merrill requested that the number of days each maintenance vehicle was utilized be added to the report.

2. Monthly Report of Sewer Repairs and Miscellaneous Capital Projects

There were no repairs or projects to report.

3. Capital Improvement Projects

D'arcy and Harty is scheduled to return next month to resume sewer line rehabilitation.

4. Miscellaneous Items

a. East Bay Municipal Utility District (EBMUD) Stipulated Order (SO) and Stege Sanitary District Stipulated Order (SO)

The Board was informed that the Stege Sanitary District Stipulated Order (SO) was officially signed by the court on September 6th 2011. The East Bay Municipal Utility District (EBMUD) Flow Modeling and Limits Report (FMLR) workshop is scheduled for October 5th. The East Bay communities will receive the report on September 30th a few days early for review before the workshop. The East Bay communities got approval for an extended FMLR comment period of 90 days, up from the original 30 days, which makes the new deadline January 5th. The final FMLR is due from EBMUD on April 1st. Both Delizo and consultant, Doug Humphrey, attended the East Bay Collection Systems Advisory Committee (EBCSAC) monthly meeting on September 21, 2011. The Board requested staff have AECOM give more background information on the standards used for Ground Water Infiltration (GWI) rates as a ratio to overall Dry Weather Flow as was reported during the presentation at the last Board Meeting.

b. Rescission of Cease & Desist Order No. 93-134

The Board was informed that the California Regional Water Quality Control Board Order No. R2-2011-0055 rescinded Cease & Desist Order No. 93-134 for the cities of Alameda, Albany, Berkeley, Emeryville, and Piedmont; and Stege Sanitary District effective September 14, 2011.

c. Board Vacancy – Update

STEGE SANITARY DISTRICT BOARD OF DIRECTORS
MEETING OF SEPTEMBER 22, 2011
TIME OF MEETING: 7:00 P.M.

The Board was provided copies of the Notice of Vacancy, Position Information and Application sheets and informed that the Notice of Vacancy was posted on several websites, bulletin boards and newspapers. The Board directed staff to post the Notice at the El Cerrito Library.

VII. Business

A. Approval of Employee Incentive Award Goals & Objectives for Fiscal Year 2011-2012

Staff proposed some cost savings goals including performing video camera repairs, maintenance vehicle repairs, building repairs, landscaping service, and shopping for less expensive supplies. The Board was receptive to the ideas in general as long as safety was not compromised and directed staff to come back with a more detailed proposal at a future Board Meeting. Merrill indicated concern about staff doing repairs in place of their regular duties.

B. Consideration of SB 293 Veto Request Letter to Governor Brown

Senate Bill 293 limits retentions on public projects to just five percent, down from the current ten percent standard, shifting costs and burdens to special districts at a time when budgets and public services are already cut deep and stretched thin.

MOTION: By Merrill, seconded by Miller, to send the SB293 Veto Request Letter to Governor Brown as outlined by California Special District Alliance.

VOTE:	AYES:	Merrill, Miller, O'Keefe, James
	NOES:	None
	ABSTAIN:	None
	ABSENT:	Brand

C. Consideration of Solar Power Partnership with City of El Cerrito

Rachel A. DiFranco of Smart Solar is still preparing the free preliminary solar feasibility study. The report will be presented to the Board at a future meeting.

D. 100th Year Anniversary Planning

David Weinstein confirmed his price of \$9000 for his part of a historical publication and agreed to a meeting with staff on September 28th. The Board identified some key people that could be interviewed for the publication including Lawrence Rugaard, Jay James, and Doug Humphrey. Miller gave information regarding a local event planner, High Spirits Event Planning. The Board directed staff to inquire about finding an event planner to attend a future Board meeting to discuss ideas with the Board.

STEGE SANITARY DISTRICT BOARD OF DIRECTORS
MEETING OF SEPTEMBER 22, 2011
TIME OF MEETING: 7:00 P.M.

VIII. Monthly Financial Statements – August 2011

A. Monthly Investment, Cash, Receivables Report, August 2011

B. Monthly Operating, Statement, August 2011

Delizo said there were no exceptional items regarding finances that needed discussion.

C. Financial Issues

Delizo said there were no issues to discuss at this time.

IX. Approval of Checks

1. Checks for September 2011 - Fund No. 3418 & 3423.

MOTION: By O’Keefe, seconded by Miller, to approve payment of the bills, Check Nos. 21309 through 21327, in the amount of \$49,052.26

VOTE:	AYES:	Merrill, Miller, O’Keefe, James
	NOES:	None
	ABSTAIN:	None
	ABSENT:	Brand

X. Future Agenda Items

October 06, 2011

Regional Private Sewer Lateral Outreach Meeting
EBMUD Flow Modeling and Limits Report Workshop
Carlson Blvd. Manholes and Sewers

October 20, 2011

Stege Sanitary District Stipulated Order
East Bay Municipal Utility District (EBMUD) Stipulated Order
Quarterly Lateral Report
Quarterly Claims Report
Board Vacancy - Application Review
100th Year Anniversary Planning – Event Planner

XI. Adjournment

The meeting was adjourned at 9:02 P.M. The next meeting of the Stege Sanitary District Board of Directors will be held on Thursday, October 06, 2011 at 7:00 P.M. at the District office, 7500 Schmidt Lane, El Cerrito, California

STEGE SANITARY DISTRICT BOARD OF DIRECTORS
MEETING OF SEPTEMBER 22, 2011
TIME OF MEETING: 7:00 P.M.

Rex Delizo
STEGE SANITARY DISTRICT
Secretary